



Willenhall Community Primary School

St. James Lane,
Coventry,
CV3 3DB
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The
Affinity
Federation

15th March 2021

Dear Parents and Carers,

The Reception team are extremely pleased to see how well your child has settled back in to the Reception class.

As a result of the school's efforts to minimise social contact between adults, we have reviewed the drop off and pick up times for the children in Reception. **From Tuesday 16th March 2021**, your child will now enter and be picked up from the entrance on **St James' Lane leading into the school**.



Please enter the school through this gate on St James' Lane.

Reception children will now be **dropped off between 8.50am and 9:00am and picked up between 3.25pm and 3:35pm**

Please enter the school site through the gate detailed above and proceed to the Reception gate where you will be let in. This gate looks like this:



Ambitious young minds are the future leaders of our community





Please wait to drop your child off at this gate. Please stand 2m apart and keep to the left-hand side.

After you have dropped your child off, please return along the path and exit through the large gates in the service yard (follow the yellow feet).

If you have any further questions please do not hesitate to contact the Reception Team.

Yours sincerely

Mrs Mandeep Dhese
Early Years Leader