



Willenhall
Community
Primary School

St. James Lane,
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The
Affinity
Federation

IMPORTANT INFORMATION FOR ALL PARENTS

The School will stop using School Gateway  for online payments and messages to parents at the end of this term, on 21st July 2021.

Online Payments

We are replacing the online payments service with **SIMS Pay (Pay360 by Capita)** from September.

SIMS Pay is changing its name to Pay360 by Capita on 26th July – apologies for any confusion it is just bad timing for us!

Next week you will receive an invitation to register for this new service – this invitation will be sent from noreply@sims-pay.co.uk. Your invitation will expire after 90 days, so please register as soon as possible.

You will need to be registered for SIMS Pay (Pay360 by Capita) in order to:

- pay for school meals
- purchase school uniform
- book and pay for after school clubs
- pay any nursery or breakfast club fees

Text Messages and Emails using SIMS InTouch

Emails from the School will be sent from the following email address from September:
3313438@sims-communications.co.uk

Text Messages from the School will be sent from the following number: [07860 040113](tel:07860040113)
Please save this to your phone contacts as Willenhall CPS InTouch so that you recognise us.

Next week we will send all parents an:

1. **Email message** from the new system so that you recognise the email address and can save it to your safe senders list ready for September.
2. **SMS / text message** from the new system so that you recognise the number and can save it to your contacts.



Ambitious young minds are the future leaders of our community



SIMS Parent App



Almost half of our parents have already registered for the SIMS Parent app which they have been using to keep their child's data up to date.

We have now upgraded this app so that it can be used in a similar way to the Schoolgateway app. Once you have registered for SIMS Pay (Pay360 by Capita) you will see an option called Meal Balance from within the SIMS Parent App – this option take you to SIMS Pay. We will turn this option on from September.

You will also be able to **check attendance** and **send and receive messages from the school**.

If you didn't register for SIMS Parent when you received your previous invitation, don't worry we'll send you a new invitation for this when we return to school in September.

If you have any questions or need any help with this change, please contact the school office on admin@willenhallprimary.org or 02476 302004.

If you require further information about how your data is used please refer to the following:

- The School's privacy notice at www.willenhallprimary.org
- SIMS Pay privacy notice at [SIMS Pay - Secure Online Payments - Privacy Notice \(sims-pay.co.uk\)](http://SIMS Pay - Secure Online Payments - Privacy Notice (sims-pay.co.uk))

Thank you for your ongoing support.

Yours faithfully

A handwritten signature in black ink, appearing to read 'L Knowles', written over a light grey circular watermark.

Ms L Knowles
Head Teacher