



At Willenhall Community Primary School we are committed to listening to the opinion of anyone who has difficulty accessing the facilities on offer at our school. The needs and views of such people will be taken into account when reviewing the services that we offer. Our priorities will always be to provide for the needs of pupils, staff and visitors already in school and ensure plans are in place to provide for future requirements.

<b>Targets</b>	<b>Strategy</b>	<b>Outcome/Lead Person</b>	<b>Timescale</b>	<b>Progress Achieved</b>
To ensure that all areas of the school continue to be clear of obstruction	All staff aware of the need to provide physical access to all areas	Easy access for all staff, pupils, and visitors	ongoing	
School visits to be planned with all participating pupils catered for	Staff to ensure that any outdoor visits are risk assessed to ensure access for all	Trip organisers SENCO to action	Ongoing	Risk assessments completed on EVOLVE website for all trips to ensure criteria met Teachers ensure that where a pupil may struggle with accessing an activity every effort is made to meet their needs (including asking the parent to attend for 1:1)
All sport activities investigated for the level of participation of SEN pupils	PE leader to ensure that all pupils are able to access the curriculum and out of school activities	PE leader and SENCO to action	Immediate and ongoing	
All teachers and teaching assistants able to differentiate the curriculum	Conduct an audit to identify who would benefit from training in differentiating the curriculum	Teachers and teaching assistants able to fully meet the requirements of a disabled child in accessing the curriculum	Ongoing	Any child with a disability is able to access the National Curriculum
Consider arrangements for the administration of medicines (including chronic conditions e.g diabetes)	Staff identified who will administer medication	Identified staff trained and confident in the administration of medicines	On going dependent of pupil needs	Review when new intake of pupils each Autumn
	Administration of Medicine Policy in place	Policy reviewed and updated	ongoing	Review as part of policy review cycle
	Staff trained in the safe administration of medicine by the school nursing service, e.g epipen training and diabetes checks		ongoing when required	Staff regularly receive training updates

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Accurate and suitable Health Care Plans in place and reviewed annually for identified pupils	Create plans for distribution to relevant staff	Home School Liaison Officer reviews with parent	Annually each November	Staff informed of any changes as a result of reviews
Assessment and SAT arrangements to be checked for full accessibility	Environment checked to ensure equality of opportunity	Assessment leader(SENCO consulted)	Autumn Term and on-going	Review annually
Ensure that all new staff are willing to undergo training for pupils with specific medical needs	Training time and cost. Staff absent from the classroom – supply cover implications	Head and Deputy with support from the School Nursing Service	Ongoing	Children with medical needs are supported and effective provision is in place e.g. quiet room