



Willenhall
Community
Primary School

St. James Lane,
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The
Affinity
Federation

10th October 2023

Dear Parent/Carer

Parents evening Autumn Term 2023

I would like to invite you to attend a meeting with your child's class teacher. Meetings for all classes will be taking place on **Monday 16th October 2023 between 15:40 and 18:30 and Wednesday 18th October 2023 between 15:40 and 16:30. There is an additional session for Nursery parents on Thursday 19th October 2023 between 12:30 and 15:30.**

The autumn term Parents' meeting offers an important opportunity to discuss how your child has settled into their new year group. You can also discuss their attendance, behaviour, attitude to learning, progress and any concerns that you may have.

You must book your parents evening appointment using the MyChildAtSchool App. This allows you to choose your own appointment time with each of your child's teachers.

If your child has SEND and has either an EHCP, My Support Plan or an Individual Education Plan a member of staff will contact you individually to offer you a longer appointment.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs Mclean



As individuals we are unique. Together we make a community.

